

# Camsons Management System –

| Work Instruction   | Pollution Incident Response Management Plans  |  |
|--|---|--|
| <p><b>PLAN ACTIVATION:</b></p> <p><b>Coordinators<br/>6:00 am – 6:00 pm</b></p> <p><b>Coordinators<br/>6:00 pm – 6:00 am</b></p> | <p><b>INTERNAL ALERTING - ORDER OF RESPONSE</b></p> <ol style="list-style-type: none"> <li>1. Peter Sultana</li> <li>2. Damien Sultana</li> <li>3. Craig Williams</li> <li>4. Mitch Parnell</li> <li>5. Frank Sultana</li> <li>6. Kane Sultana</li> <li>7. Tracy Vanderschoot</li> </ol><br><ol style="list-style-type: none"> <li>1. Peter Sultana</li> <li>2. Damien Sultana</li> <li>3. Craig Williams</li> <li>4. Mitch Parnell</li> <li>5. Frank Sultana</li> <li>6. Kane Sultana</li> </ol>   | <ol style="list-style-type: none"> <li>0409 368 511 - Transport Logistics</li> <li>0418 290 113 - Allocations Supervisor</li> <li>0418 221 997 - Business Manager</li> <li>0414 512 775 - Allocations</li> <li>0418 234 001 - General Manager</li> <li>0418 229 412 - Workshop Supervisor</li> <li>02 9675 6111 - Admin</li> </ol><br><ol style="list-style-type: none"> <li>0409 368 511 - Transport Logistics</li> <li>0418 290 113 - Allocations Supervisor</li> <li>0418 221 997 - Business Manager</li> <li>0414 512 775 - Allocations</li> <li>0418 234 001 - General Manager</li> <li>0418 229 412 - Workshop Supervisor</li> </ol> |
| <p><b>SITUATION APPRASIAL:</b></p>   | <ol style="list-style-type: none"> <li>1. <b>Take details of incident from driver involved</b> <ul style="list-style-type: none"> <li>• Injury to driver or third party</li> <li>• Do Emergency conditions exist</li> <li>• Location</li> <li>• Loaded / Empty</li> <li>• If loaded type of product / is there a spill</li> <li>• Impact of the incident to traffic / environment</li> <li>• Damage to Camsons vehicle</li> <li>• Damage to Third party vehicle</li> <li>• If onsite obtain a contact name &amp; number for that site</li> <li>• Send appropriate ERT member/s to site</li> </ul> </li> </ol> |  |

**RESPONSE  
TASKS:**

**2. Assess information provided**

- Contact additional ERT members if assistance required
- If incident on site make contact with Site Supervisor / Manager / Customer follow their instructions
- Contact relevant external services : -
  - ❖ EPA - Pollution Line 131 555 (for advice)
  - ❖ Local Council - Phone Directory call 1223
  - ❖ Ministry of Health - Via Local Public Health Unit
  - ❖ RMS Traffic Control - 131 700
  - ❖ Police - 000
  - ❖ Fire & Rescue - 000
  - ❖ Workcover - 131 050
- Advise details of incident

| CONTACT               | RESPONSE/ACTION |
|-----------------------|-----------------|
| EPA                   |                 |
|                       |                 |
|                       |                 |
| COUNCIL               |                 |
|                       |                 |
|                       |                 |
| MINISTRY<br>OF HEALTH |                 |
|                       |                 |
|                       |                 |
| RMS                   |                 |
|                       |                 |
|                       |                 |
| POLICE                |                 |
|                       |                 |
|                       |                 |
| FIRE & RESCUE         |                 |
|                       |                 |
|                       |                 |
| WORKCOVER             |                 |
|                       |                 |
|                       |                 |

**Follow up  
action**

**3. Contact required Emergency Response Team members**

- Advise of situation
- Advise if on site and whom you have notified and their instructions
- Advise of any other services notified and their instructions
- Instruct if necessary to deploy ERT Kit and members to site

**4. Contact driver at the scene**

- Get an update on situation
- Advise of action to this point
- Give further instructions as necessary

**5. Contact Management**

- Advise of current situation and action taken

**6. If incident on site contact Site Supervisor / Manager / Customer**

- Get an update on situation and the actions they have taken.
- Pass on any further information you have and any actions taken

**7. Contact other services that you have notified**

- Get update on situation and their actions
- Ask for any further instructions

**8. Contact any ERT members that have been deployed to scene**

- Ask for an update on situation & action taken
- Advise any further instructions

**RESOURCES:**

**CONTACT LIST:**

**COMMUNICATIONS:**

- Allocations 02 9675-6222
- Peter Sultana 0409 368 511 - Transport Logistics
- Damien Sultana 0418 290 113 - Allocations Supervisor
- Mitch Parnell 0414 512 775 - Allocations
- Craig Williams 0418 221 997 - Business Manager
- Frank Sultana 0418 234 001 - General Manager
- Kane Sultana 0418 229 412 - Workshop Supervisor
- Tracy Vanderschoot 02 9675 6111 - Admin

|                              |                      |                                    |              |       |
|------------------------------|----------------------|------------------------------------|--------------|-------|
| <b>EMERGENCY DETAILS</b>     | <b>CONTACT</b>       | NSW Fire Brigade                   | 000          |       |
|                              |                      | Police                             | 000          |       |
|                              |                      | Ambulance                          | 000          |       |
|                              |                      | RMS Traffic Control                | 131 700      |       |
|                              |                      | Ministry of Health                 |              |       |
|                              |                      | Workcover                          | 131 050      |       |
| <b>ELECTRICITY SUPPLIERS</b> |                      | Endeavour Energy                   | 131 003      |       |
|                              |                      | Ausgrid - Street Lights            | 131 003      |       |
|                              |                      | Energy Australia                   | 1800 044 808 | 24hrs |
|                              |                      | Origin Energy                      | 1800 054 458 | 24hrs |
| <b>TOWING</b>                |                      | Retriever Towing                   | 02 9858 3344 | 24hrs |
|                              |                      | Fleet Towing                       | 02 9608 3444 | 24hrs |
|                              |                      | Jody (Mountains)                   | 0419 255 700 | 24hrs |
|                              |                      |                                    | 02 6355 2489 | 24hrs |
| <b>CLEAN UP</b>              |                      | All Sweeper Hire - Rob             | 02 9826 8636 | 24hrs |
|                              |                      | SPS (Newcastle)                    | 02 4942 4999 |       |
|                              |                      | EPA Pollution Line<br>(For advice) | 131 555      |       |
| <b>Machinery</b>             |                      | Jason Grima                        |              |       |
|                              |                      | 5ton                               | 0407 249 870 | 24hrs |
|                              |                      | Excavation, Bobcat & Broom         |              |       |
|                              |                      | Laurence Grima                     |              |       |
|                              | 12ton                | 0418 469 878                       | 24hrs        |       |
|                              | Excavation & Backhoe |                                    |              |       |

