

Camsons Management System –

Work Instruction	Pollution Incident Response Management Plans	
<p>PLAN ACTIVATION:</p> <p>Coordinators 6:00 am – 6:00 pm</p> <p>Coordinators 6:00 pm – 6:00 am</p>	<p>INTERNAL ALERTING - ORDER OF RESPONSE</p> <ol style="list-style-type: none"> 1. Peter Sultana 2. Damien Sultana 3. Mitch Parnell 4. Kane Sultana 5. Tracy Vanderschoot 6. Frank Sultana <ol style="list-style-type: none"> 1. Peter Sultana 2. Damien Sultana 3. Mitch Parnell 4. Kane Sultana 5. Frank Sultana 	<ol style="list-style-type: none"> 0409 368 511 - Transport Logistics 0418 290 113 - Allocations Supervisor 0414 512 775 - Allocations 0418 229 412 - Customer & Operations Manager 02 9675 6111 - Compliance Admin 0418 234 001 - General Manager <ol style="list-style-type: none"> 0409 368 511 - Transport Logistics 0418 290 113 - Allocations Supervisor 0414 512 775 - Allocations 0418 229 412 - Customer & Operations Manager 0418 234 001 - General Manager
<p>SITUATION APPRASIAL:</p>	<ol style="list-style-type: none"> 1. Take details of incident from driver involved <ul style="list-style-type: none"> • Injury to driver or third party • Do Emergency conditions exist • Location • Loaded / Empty • If loaded type of product / is there a spill • Impact of the incident to traffic / environment • Damage to Camsons vehicle • Damage to Third party vehicle • If onsite obtain a contact name & number for that site • Send appropriate ERT member/s to site 	

**RESPONSE
TASKS:**

2. Assess information provided

- Contact additional ERT members if assistance required
- If incident on site make contact with Site Supervisor / Manager / Customer follow their instructions
- Contact relevant external services : -
 - ❖ EPA - Pollution Line 131 555 (for advice)
 - ❖ Local Council - Phone Directory call 1223
 - ❖ Ministry of Health - Via Local Public Health Unit
 - ❖ RMS Traffic Control - 131 700
 - ❖ Police - 000
 - ❖ Fire & Rescue - 000
 - ❖ Workcover - 131 050
- Advise details of incident

CONTACT	RESPONSE/ACTION
EPA	
COUNCIL	
MINISTRY OF HEALTH	
RMS	
POLICE	
FIRE & RESCUE	
WORKCOVER	

**Follow up
action**

3. Contact required Emergency Response Team members

- Advise of situation
- Advise if on site and whom you have notified and their instructions
- Advise of any other services notified and their instructions
- Instruct if necessary to deploy ERT Kit and members to site

4. Contact driver at the scene

- Get an update on situation
- Advise of action to this point
- Give further instructions as necessary

5. Contact Management

- Advise of current situation and action taken

6. If incident on site contact Site Supervisor / Manager / Customer

- Get an update on situation and the actions they have taken.
- Pass on any further information you have and any actions taken

7. Contact other services that you have notified

- Get update on situation and their actions
- Ask for any further instructions

8. Contact any ERT members that have been deployed to scene

- Ask for an update on situation & action taken
- Advise any further instructions

RESOURCES:

CONTACT LIST:

COMMUNICATIONS:

- Allocations 02 9675-6222
- Peter Sultana 0409 368 511 - Transport Logistics
- Damien Sultana 0418 290 113 - Allocations Supervisor
- Mitch Parnell 0414 512 775 - Allocations
- Frank Sultana 0418 234 001 - General Manager
- Kane Sultana 0418 229 412 - Customer & Operations
Manager
- Tracy Vanderschoot 02 9675 6111 - Compliance Admin

EMERGENCY DETAILS	CONTACT	NSW Fire Brigade	000	
		Police	000	
		Ambulance	000	
		RMS Traffic Control	131 700	
		Ministry of Health		
		Workcover	131 050	
ELECTRICITY SUPPLIERS		Endeavour Energy	131 003	
		Ausgrid - Street Lights	1800 044 808	24hrs
		Origin Energy	132 461	
TOWING		West City	02 4587 7230	24hrs
			0408 605 364	
		Retriever Towing	02 9858 3344	24hrs
		Fleet Towing	02 9608 3444	24hrs
		Jody (Mountains)	0419 255 700	24hrs
			02 6355 2489	
CLEAN UP		All Area Sweeping	0411 532 695	24hrs
		SPS (Newcastle)	02 4942 4999	
		EPA Pollution Line (For advice)	131 555	
Machinery		PC Earth Works	0417 221 713	24hrs
		Mick Buttigieg Excavations	0407 496 251	
		Green & White	0417 235 472	24hrs

Review Incident/Process

To improve the effectiveness of our operations and retain a history on actions taken.

Format:

- What did we do
- What did we do well
- Why did it happen that way
- What will we do to improve the way we do it next time
- Closing comments and agreement on next steps
